

**STATE OF THE LAKES ECOSYSTEM CONFERENCE
BINATIONAL STEERING COMMITTEE MEETING
MINUTES**

**Held: June 10 and 11, 1993
Ramada Inn Green Bay
2750 Ramada Way
Green Bay, WI. 54304**

Thursday, June 10

Attendees:

Paul Botts (Lake Michigan Federation), Bob Burris (USDA), Danny Epstein (EC), Kent Fuller (USEPA), Paul Horvatin (USEPA), Joseph Koonce (GLFC), Dieter Riedel (HWC), Harvey Shear (EC), Mike Whittle (DFO), Jennifer Wittig (EC), Charlie Wooley (USFWS).

Friday, June 11

Attendees:

Paul Botts (Lake Michigan Federation), Bob Burris (USEPA), Danny Epstein (EC), Kent Fuller (USEPA), Paul Horvatin (USEPA), Joseph Koonce (GLFC), Dieter Riedel (HWC), Harvey Shear (EC), Mike Whittle (DFO), Jennifer Wittig (EC).

Action items in italics have already been completed.

Thursday, June 11

Paul Horvatin chairing

Start Time: 1:30

1.0 Welcome and Introductions:

All participants introduced themselves and their organizations.

2.0 Updates

2.1 BEC

D. Epstein advised that a binational briefing note be prepared for the upcoming BEC meeting in order to reconfirm the SOLEC objectives.

JUL 5 '93 12:45 FROM S I P D BURLINGTON TO 1-519-255-7361 PAGE.000/000

Action: Jennifer Wittig will draft the binational briefing note.

2.2 Conference Date

The dates for the conference will be October 26, 1994 to October 28, 1994. Three hundred rooms have been booked at the Holiday Inn Fairlane for the nights of October 25, 26 and 27. The entire conference centre is reserved for SOLEC.

2.3 Organization

D. Epstein proposed that the organizational structure for the conference planning be changed. Two committees were proposed to deal with different aspects of the conference planning process. The responsibilities of a Steering Committee will address operational issues such as finances and contracts. The Steering Committee membership will be reduced in size in order to deal with business matters more efficiently. Membership on the steering committee will include Kent Fuller (GLNPO), Danny Epstein (EC), Grace Weaver (CGLI) and Mary Ginnebaugh (GLU). Also there is to be a provincial and a state representative on this committee. The co-chairs of the committee will be Paul Horvatin (GLNPO) and Harvey Shear (EC).

A Technical subcommittee was also proposed to deal with the scientific information for the conference. This committee will consist of the U.S. and Canadian co-chairs of the four cluster areas. This committee will be co-chaired by Harvey Shear (EC) and Kent Fuller (GLNPO). The LIC will be invited to continue its observer status. G. Weaver and M. Ginnebaugh will be asked if they would like to be members of this committee.

Action: Harvey Shear will contact Grace Weaver and Mary Ginnebaugh (GLU) regarding their membership on both of these committees.

Action: GLNPO will contact a state representative to sit on the Steering Committee.

2.4 Overall Workplan

Kent Fuller distributed a timeline of specific tasks to be completed for the conference. Deadlines for drafts of cluster papers and the integration paper were discussed.

Action: Kent Fuller will revise the workplan according to the discussion and distribute to the Steering Committee and Technical Sub-Committee.

JUL 5 '93 12:46 FROM S I P D BURLINGTON TO 1-519-255-7361 PAGE.004/008

2.4 Globescope Report

Harvey Shear gave a brief account of the Globescope conference. The Steering Committee noted some of the weaknesses in the organization of Globescope in terms of designing SOLEC to be successful.

3.0 Cluster Updates

3.1 Aquatic Community Health

Joseph Koonce distributed the first draft of the Aquatic Community Health cluster paper. He would like all members of the Committees to make comments on the paper and relay them back to him.

Joseph Koonce raised the issue of the peer review for his paper.

Action: Harvey Shear will write a letter regarding the peer review of this paper.

Action: Jennifer Wittig will distribute copies of the draft to all committee members that did not attend this meeting.

3.2 Habitat and Wetlands

Charlie Wooley presented an outline of the Habitat and Wetlands cluster paper. He also discussed the format for their cluster group. A first draft will be available in October.

3.3 Nutrients and Contaminants

Mike Whittle presented an update on this cluster group. Dave Duvalt will be the U.S. co-chair for the contaminants section. Paul Bertram (GLNPO) and Melanie Nielson will be the contacts for the nutrients section.

Mike Whittle recommended that the guideline table originally discussed be dropped because it may be of no benefit and is outside the scope of the conference.

3.4 Human Health

Dieter Riedel conveyed that the work for the Human Health cluster paper is on schedule. He outlined the development process for the Human Health paper and will be available in November.

JUL 5 '93 12:47 FROM S J P D BURLINGTON TO 1-519-255-7361 PAGE.005/008

Friday, June 11, 1993

4.0 Conference Format

Various issues relating to conference format were discussed. Harvey Shear presented a letter written by Michael Gilbertson to Eleanor Kulin which outlined potential issues that could be addressed in the conference. Issues raised in the subsequent discussion included the current decision-making process in government and industry and the role of scientific information in those processes; changes in economics and demographics and their impact on the Great Lakes ecosystem, regional development interests and investment banking and a vision for the state of the Great Lakes basin ecosystem.

A draft format of the conference is outlined in Appendix One of the minutes. This outline will be attached to the briefing paper for the June 29 BEC meeting.

5.0 Integration Issues

A discussion of the integration paper took place. Paul Botts of the Lake Michigan Federation provided some input into this issue. A meeting will be held on July 21, 1993 at the Holiday Inn Fairlane in Detroit to develop a framework for the integration paper. Cluster group co-chairs and Paul Botts are to attend this meeting.

Action: Environment Canada will take the lead on organizing this session. Jennifer Wittig will contact cluster group co-chairs to inform them of this meeting.

6.0 GIS

Harvey Shear gave an update on the use of GIS in the conference. He will arrange for a demonstration of the GIS system at the next meeting.

7.0 Time and Place of Next Meeting

The technical sub-committee will be meeting on July 21, 1993 at the Holiday Inn Fairlane.

The meeting adjourned at 11:45 am.

SOLEC Gantt Chart

JUL 5 '93 12:47 FROM S I P D BURLINGTON TO 1-519-255-7361 PAGE.006/008

4

ID	Name	Qtr 2, 1993		Qtr 3, 1993			Qtr 4, 1993			Qtr 1, 1994			
		May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	
1	Binational Steering Com. Mtngs.	[Critical Path]											
2	Meetings	[Critical Path]											
3		[Critical Path]											
4	Cluster and Integration Papers	[Critical Path]											
5	Cluster Papers	[Critical Path]											
6	Team assemblage	[Critical Path]											
7	Cluster group leaders meet	[Critical Path]											
8	1st draft completed	[Critical Path]											
9	2nd draft completed	[Critical Path]											
10	Peer review process	[Critical Path]											
11	Management review	[Critical Path]											
12	Final Cluster Papers camera rea	[Critical Path]											
13	Integration Paper	[Critical Path]											
14	Draft Integration Paper Complet	[Critical Path]											
15	Second Draft Integration Paper	[Critical Path]											
16	Peer review process	[Critical Path]											
17	Management review	[Critical Path]											
18	Final Integration Paper camera	[Critical Path]											
19	Outreach and Commun.	[Critical Path]											
20	Preliminary invite list	[Critical Path]											
21	Finalized list	[Critical Path]											
22	Draft 1st notice	[Critical Path]											
23	Mail 1st notice w/RSVP	[Critical Path]											
24	LFC Meeting	[Critical Path]											
25	Second letter req. confirmation	[Critical Path]											

Project: SOLEC Meeting
Date: 6/24/93

Critical [Solid Black Bar]
Noncritical [Hatched Bar]

Progress [Dotted Bar]
Milestone [Circle with Dot]

Summary [Dashed Bar]
Rolled Up [Bar with Arrow]