

Date: Wed, 27 Nov 2002 13:27:48 -0500
From: Dick Burgess <rburgess@ezlink.on.ca>
To: Nigel Belchamber <bellchamber@sympatico.ca>,
Theresa McClenaghan <mcclenat@olap.org>,
Doug Wyseman <doug.wyseman@stpaul.com>
Subject: Huron East Liability Workshop

Dear Nigel, Theresa, and Doug,

We're looking forward to your participation in Saturday's workshop in the Council Chambers of the Huron East Municipal Office(Seaforth Town Hall).

Feel free to contact me if I can assist you in any way. I will be introducing each of you very briefly. Any background information you can provide me would be appreciated.

Attached find an outline of the format for the day. It is quite flexible. Do not feel constricted by the tentative topics I have given you.

Yours,

Dick Burgess, Councillor, Huron East
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Councillor Liability Workshop, Nov. 30, 2002

(DRAFT)

Managing Your Risk

Intended Audience: Huron East Councillors(12)

**Location: Huron East Municipal Office(Town Hall, Seaforth)
Council Chambers, Betty Cardno Room, Lower Meeting Room**

9:00 - 9:25 A. M. Councillor Interaction - Coffee, Juice, Muffins, Doughnuts, Bagels

9:25 Welcome from the Mayor

**9:30 - 10:00 Keynote Address - The new Ontario Municipal Act and the
Municipal Councillor's Responsibilities - Nigel Bellchamber**

10:00 - 10:15 Questions and Answers

**10:15 - 10:45 What Can Go Wrong? At What Cost? Doug Wyseman, Risk
Management Consultant, St. Paul Insurance and Risk Management**

10:45 - 11:00 Questions and Answers

11:00 - 11:15 Fitness and Nutrition Break

**11:15 - 11:45 Stay Out of Court. Lessons from Walkerton
Theresa McClenaghan, lawyer specializing in environmental law**

11:45 - 12:00 Questions and Answers

12:00 - 1:15 Lunch With Speakers

**1:15 - 1:45 Small Group Sessions: Identifying High Risk Liability Situations in
Huron East.**

Managing Risk in Huron East

Presenters to Act as Facilitators

1:45 - 2:00 Small Group Reports

2:00 - 2:45 Recommendations for Action, with Input from Presenters

2:45 - 3:00 Recognition of Presenters

3:00

Adjournment