

TO Michelle - GLU  
 TO - SARA Miller

**GREAT LAKES RESEARCH CONSORTIUM**

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**FAX MEMORANDUM**

*RE: Task/Force Resolutions Recommendations to the AGM committee and the Board*

TO: Camilla Smith

FAX: 212-966-7945

DATE: January 13, 1993

FROM: Jack Manno

TOTAL # OF PAGES: 2

Camilla: Here are the recommendations on task forces and resolutions for the AGM John and I put together. Please bring it to the AGM committee and the Board. I will not be able to attend. Sorry i can't make it.

Report from John and Jack re: Task force meetings and resolutions....

The principal objective of the task force meetings is to provide an opportunity during the AGM for representatives of member organizations and individual GLU members to work on substantive issues facing the Great Lakes. All policy resolutions brought to the AGM should be first considered by a task force. The product of a task force meeting should be resolutions for presentation to the AGM and if possible, action steps to be considered by GLU and our member organizations. These are work sessions with the following purposes:

1. to provide a brief overview and analysis of the current state of an issue or set of issues,
2. to discuss the current activities of the member organizations and GLU regarding that issue(s)
3. to review previous AGM resolutions as to their current relevancy, with particular emphasis on if and how past resolutions reflect the current situation, and if GLU has carried out previous commitments.
4. to discuss policy resolutions which have been submitted to the task force chair
5. discuss specific recommendations in the form of action items that GLU staff, Board of Directors and/or member organizations will carry out in order achieve the objectives of the policy resolutions

The most important piece of organizing to be done by the AGM committee will be to recruit individuals to chair each group and to determine which task forces should meet. Task force meetings should be held by currently active task forces (like the labor and environment or



human health task force) and task forces to be formed to support activities GLU is currently involved in (fisheries management, RAPs, lake levels, pollution prevention/zero discharge). Chairpersons should either be the chair of the currently active group, or be from a member organization actively engaged in working on the issue before the task group. Individuals recruited to chair the meetings should be informed of the purposes of the meeting as described above, and should be prepared to facilitate the meeting to achieve these purposes. A sub-committee of the Board (John and I could take this on) would recruit task forces and help them get organized. The task forces and the chairs should be decided on by the March meeting.

All information and promotional publicity about the AGM should include a description of the task forces, the resolutions and the name, address, phone #, fax # for each task force chair. Resolutions must be sent to the GLU Office which will make copies for the AGM. The office should send or fax a copy of all resolutions to the appropriate task force chair immediately when they are received. Communications with member organizations should state that resolutions must be forwarded to the office at least two weeks prior to the AGM<sup>1</sup>. Resolutions that do not easily belong with any of the task forces should be sent to the Task Force committee. The task force agenda will be built around the resolutions received. Emergency resolutions (fast-breaking issues) can be submitted to the Task Force Committee which will provide an opportunity during the presentation of resolutions to submit these resolutions. The Task Force/Resolutions committee will chair the Sunday session on resolutions.

In discussing the process with the task force chairs we will emphasize the importance of limiting the number of resolutions. We will ask that the chairs review past resolutions for redundancies, contradictions and overlaps with the current proposed resolutions. The chair will be responsible for bringing this information to the task force meeting and encouraging her or his task force to present only resolutions which provide new or significantly modified direction for GLU. If the number of resolutions is kept small, we will be able to have a real discussion on Sunday about how GLU can implement the proposed resolutions.

We also recommend that task force be set up to consider GLU/member organization relations. The resolutions we might get through that would help the Board in its strategic planning process.

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<sup>1</sup> At the last AGM Rebecca Shriner of NWF offered a resolution to place a pre-meeting deadline on submittal of resolutions, with exceptions for emergencies. This motion passed. The resolution suggested that this requirement be made an amendment to the By-Laws. This resolution should have been forwarded to the By-Laws committee. We don't know if it ever was. We could discuss it at the AGM, perhaps during our suggested task force on GLU/Member Organization relations.

