

CITY OF TORONTO
PLANNING AND DEVELOPMENT DEPARTMENT

330/089003
Policy
February 3, 1989
John Gladki
392-7977

To: Land Use Committee

Subject: Terms of Reference for the Task Force on the 1991 Plan
and a Revised Schedule.

Origin: Land Use Committee, January 18, 1989. (c711uc89019:129)

Comments:

At its meeting of January 18, 1989 the Land Use Committee considered my report entitled "A Framework for Preparing the 1991 Plan" and recommended that I report back in four weeks on the terms of reference and composition of the Task Force to advise in preparing the 1991 Plan, and on a revised schedule for the completion of the planning process by the end of this term of Council.

Terms of Reference for the Task Force

I would propose that the Task Force meet at least once a month to advise Council and staff on preparing the 1991 Plan. In particular the Task Force would be expected to:

- 1) advise on the principles for the 1991 Plan;
- 2) provide feedback on the background studies that would be prepared as part of this process; and
- 3) develop a public participation process which would involve the broader community.

The Task Force would contribute to the preparation of a report on Principles for the 1991 Plan Review and would provide input into the Proposals Report. The ultimate responsibility for decision making with respect to the Plan, however, would rest with City Council.

Technical staff support for the Task Force will be provided from the Department of Planning and Development and from other Departments as required. The City Clerk's Department would provide secretarial assistance to the Task Force.

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Composition of the Task Force

Based on discussions with the Chairman of the Land Use Committee and with other City Councillors, I would propose that the Task Force be composed of the following:

1. Four Ward Councillors
2. Chairman of the Land Use Committee (if not included in above)
3. Mayor (ex officio)
4. Planning Advisory Committee (one member)
5. Area Resident Groups (four members - one from each Ward in the Central Area)
6. Two members of the Downtown Employment Studies Subcommittee who are not members of City Council
7. One representative of the Downtown Business Council
8. One representative of the Urban Development Institute
9. One representative of the Bloor-Yorkville Business Improvement Area
10. One representative from the Board of Trade
11. One representative of the Metropolitan Toronto Labour Council
12. One representative of the private non-profit/housing sector
13. One representative of the non-profit cooperative housing sector
14. One representative of environmental groups
15. One representative of the Metro Tenants' Federation
16. One representative of arts organizations
17. One representative of the Board of Education
18. One representative of the Metropolitan Toronto Separate School Board

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19. One representative of the United Way
20. One Citizen member of the Toronto Historical Board
21. One representative with expertise in disability issues
22. One representative of the Toronto Society of Architects
23. One representative to be nominated by the Fashion Industry Liaison Committee

The chairman of the Task Force should be appointed by City Council.

The large size of the Task Force reflects an attempt to represent the large number of interests that may wish to be involved in Task Force deliberations. However, such a large group may prove unwieldy and it might make some sense to set up committees which would meet regularly while the Task Force would come together as a group less frequently. One option which may be considered by the Task Force is to set up three committees to reflect the three themes that were identified in my report on the framework for the 1991 Plan: 1) managing growth, 2) improving quality of life, 3) promoting social equity.

The Task Force may also wish to set up some further sub-committees to examine specific issues as the process unfolds. There are already a number of unresolved areas on which staff need to have some direction in order to proceed. The issue of how to involve the private sector in the provision of social housing is a case in point.

A Revised Schedule

In order to be in a position to defend the proposed 1991 Plan at a possible Ontario Municipal Board hearing before the expiry of this term of Council, it will be necessary to accelerate the process of producing the plan to this stage. Given the comprehensive scope of the work, as described in the Discussion Paper, a concerted effort will be required to meet this schedule.

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Although the Land Use Committee requested that I report on the possibility of preparing a Proposals Report by December of 1989, I am proposing that this report be targetted instead for March of 1990. This would give the Task Force and staff more time to formulate the proposals at the beginning of the process while still giving nine months for public reaction between March and December of 1990 when the Final Report would be prepared.

<u>Report/Activity</u>	<u>Target Date</u>
Task Force starts deliberations	March 1989
Background Reports Prepared	
Reports on Monitoring	May 1989
Reports on Other Issues	Dec. 1989
Neighbourhood Focus Groups (optional)	Fall 1989
Report on Principles	Dec. 1989
Proposals Report	March 1990
Public Forums on Proposals Report	March-Sept. 1990
Final Report	Dec. 1990

This schedule would enable the approval of the 1991 Plan to be considered by an Ontario Municipal Board Hearing in the middle of 1991.

Since the bulk of the background studies will have to be prepared during this coming year, it may be necessary to seek prior authorization to hire consultants for some of these studies. Should this be the case, I would propose to report on these matters directly to the Executive Committee.

Recommendations:

1. That Council endorse the general terms of reference and composition of the Task Force as described in the body of this report and the revised work schedule for the completion of the 1991 Plan.

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2. That the Commissioner of Planning and Development be requested to report back on the detailed selection of people to represent the various interest groups on the Task Force.



Robert E. Millward
Commissioner

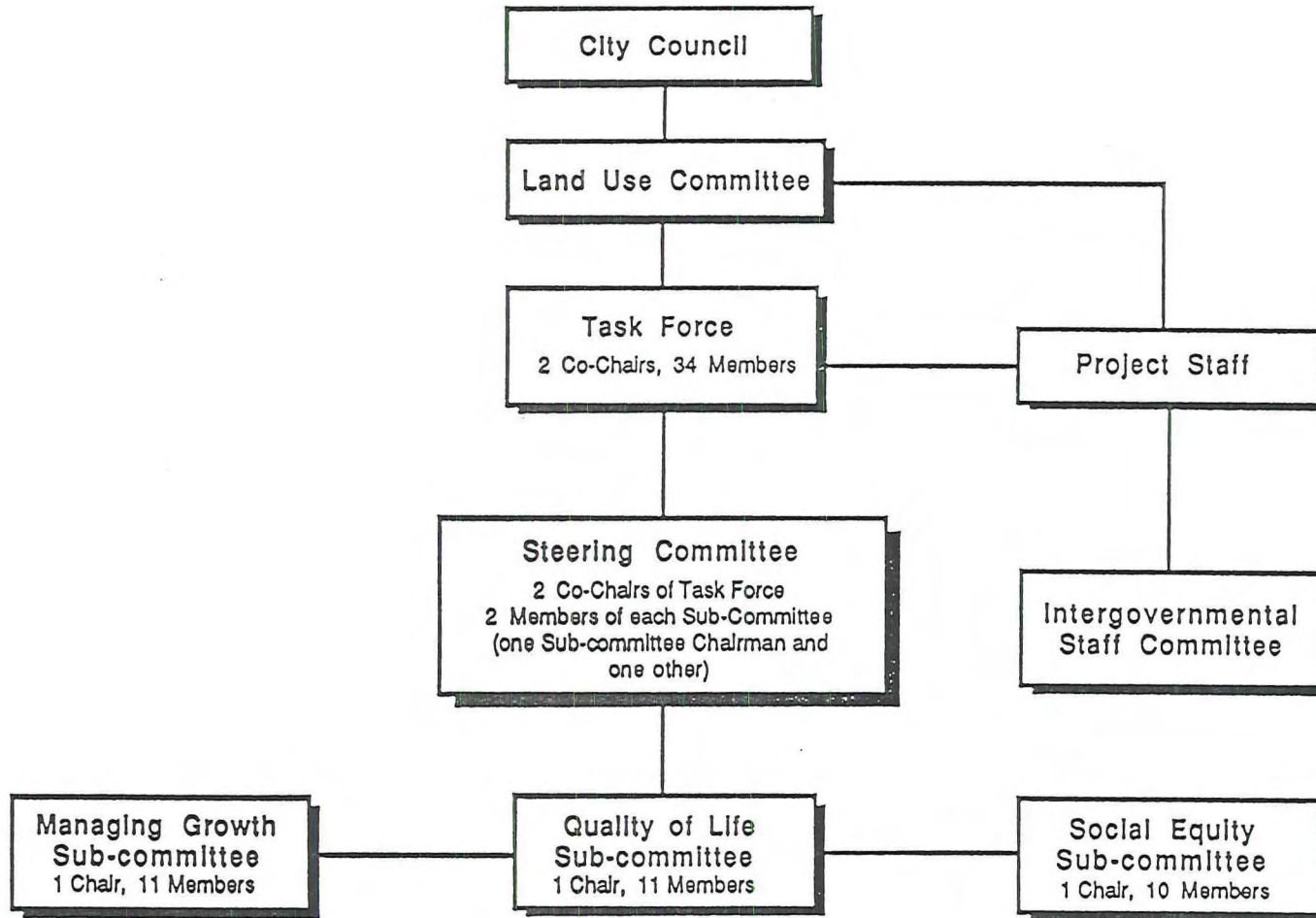
ZJG/pmw

April 4, 1989

Suggested Structure of Sub-Committees
for Cityplan '91 Task

<u>Managing Growth</u>	<u>Quality of Life</u>	<u>Social Equity</u>
3 City Councillors	2 City Councillors	2 City Councillors
2 Area Resident Groups	1 Area Resident Group	
2 Member of Downtown Employment Studies Sub-Committee	1 Downtown Business Council	1 Area Resident Group
1 Member of Urban Development Institute	1 Bloor Yorkville BIA	
1 Fashion Industry Liaison Committee	1 Environmental Representative	1 Metro Labour Council
1 Planning Advisory Committee	1 Arts & Culture Representative	1 NonProfit Housing Sector
1 Cooperative Housing Sector	1 Toronto Historical Board	1 Metro Tenants Federation
1 Board of Trade	1 Toronto Society of Architects	1 Metro Toronto Separate School Board
	1 Rep of South East Toronto Industrial Action Committee	1 United Way 1 Disability Issues
	1 Toronto Recycling Action Committee	1 Board of Education 1 Women Plan Toronto

Suggested Organizational Structure for the Cityplan '91 Task Force



April 4, 1989

Suggested Structure of Sub-Committees
for Cityplan '91 Task

Managing Growth

- 3 City Councillors
- 2 Area Resident Groups
- 2 Member of Downtown Employment Studies Sub-Committee
- 1 Member of Urban Development Institute
- 1 Fashion Industry Liaison Committee

1 Planning Advisory Committee

1 Cooperative Housing Sector

1 Board of Trade

Quality of Life

- 2 City Councillors
- 1 Area Resident Group
Amer Berry & Zetti
- 1 Downtown Business Council
VP: June Kennedy
- 1 Bloor Yorkville BIA
- 1 Environmental Representative
Don

1 Arts & Culture Representative
Rita Goveas, Tim Gossard

1 Toronto Historical Board

1 Toronto Society of Architects
Michael Schach

1 Rep of South East Toronto Industrial Action Committee

1 Toronto Recycling Action Committee

Charles

O'Donnell

Board of Health

Social Equity

- 2 City Councillors
- 1 Area Resident Group

1 Metro Labour Council

1 NonProfit Housing Sector

1 Metro Tenants Federation

1 Metro Toronto Separate School Board

1 United Way
1 Disability Issues

1 Board of Education
1 Women Plan Toronto

Jack Vallentyne

Niz Amer

Marc S. Pines

Parent decision

Leslie

Kate

- Lawton

- De Saen

- Nowla

- Hall

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Proposed Cityplan '91 Taskforce and Sub-Committee Meeting Schedule (1989 - 1990)

Month	May	June	July	August	September
Week Beginning	1 8 15 22 29	5 12 19 26	3 10 17 24 31	7 14 21 28	4 11 18 25
Task Force	(1)				(2)
Sub-Committees:					
1. Social Equity	#	#	#	@	@
2. Quality of Life		#	#	@	@
3. Managing Growth		#	#	@	
Steering Ctte.	*	*	*	*	*

Month	October	November	December	January	February
Week Beginning	2 9 16 23 30	6 13 20 27	4 11 18 25	1 8 15 22 29	5 12 19 26
Task Force		(3)		(4)	
Sub-Committees:					
1. Social Equity	@	Weekend			
2. Quality of Life	@		Discussion in Comm		
3. Managing Growth	@		Preparation of Report		
Steering Ctte.	*	*			

Task Force Meetings:

- (1) Introduction/Background
- (2) Confirm issues and work programme
- (3) Weekend retreat - Develop principles & scenarios
- (4) Final Meeting - Approval of Principles Report

Issues and Work Programme.

@ Development of alternative scenarios based on background reports.

■ Preparation of Principles Report.

* Steering Committee meetings to develop and implement public outreach process.

SCHEDULE

TASK FORCE SUB-COMMITTEE MEETINGS
75 Elizabeth St. Conference Room
Tuesdays, 6:00 p.m.

Social Equity	Quality of Life	Managing Growth
May 16	May 23	June 6
June 20	June 27	July 4
July 18	July 25	August 1
August 15	August 22	August 29
September 19	September 26	October 3
October 17	October 24	October 31

TASK FORCE STEERING COMMITTEE MEETINGS
75 Elizabeth St. Conference Room
Tuesdays, 6:00 p.m.

June 13
July 11
August 8
September 5
October 10
November 7

TASK FORCE MEETINGS

Tuesday, May 2, 6:00 p.m. at St. Lawrence Hall
Monday, September 11, 6:00 p.m., City Council Chambers, Members' Lounge
Weekend, November 18-19 (to be confirmed)
Tuesday, January 30 (to be confirmed)